



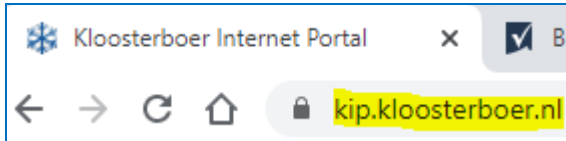
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# Visit boeken

Het Truck Appointment System is online te bereiken op het volgende webadres:



<https://kip.kloosterboer.nl/>

Klik in het linker menu op: *TAS Visit Registration*

**Kloosterboer Internet Portal**

This is where you will find all the information you need, [real time](#) and accurate information regarding:

- \* Transport
- \* Warehouse Orders (Intake, Outtake, Value Added Logistics, Release, Projects)
- \* Warehouse Stock
- \* Warehouse Reports
- \* Container Bookings
- \* Container Stock
- \* Invoices

Provided by:

- \* Kloosterboer
- \* Daalimpex
- \* Bow Terminal

>>> No login? Please contact our Sales Department by [email](#)

For more information about the Kloosterboer Group, visit: [www.kloosterboer.com](http://www.kloosterboer.com)

Klik op '+ Add a Visit for warehouse...' en selecteer *Kloosterboer Vlissingen*:

*U heeft geen account nodig om een boeking te maken!*

**TAS Visit registration**

When you want to visit our warehouse to deliver and/or pickup some goods, you have to make an appointment with us. You

**+ New Visit**

Start registering a new visit below by selecting the warehouse where you have to pickup / deliver some goods.

**+ Add a Visit for warehouse...**

- Kloosterboer Cool Port
- Kloosterboer Vlissingen**

Lees de instructies en bevestig dat de instructies gelezen zijn om door te gaan:



Home Disclaimer

General  
Invoice

Warehouse Management System  
TAS Visit registration  
TAS Consignments

Login  
User name:  
Password:  
Login

Forgot login?  
Language: English

Info  
Head Office  
Travlerkade 4  
1976 CB IJmuiden  
P.O. Box 278  
1970 AG IJmuiden  
The Netherlands  
Tel: +31 88 5549900  
E-mail: [contact@kloosterboer.nl](mailto:contact@kloosterboer.nl)

### TAS Visit registration

Read this first...

You can register or change your visit here by completing the following steps:

1. Compile your pickup and delivery list  
In this first step you tell us what you want to do. Compile a pickup and delivery list from the order credentials and/or consignment ID's you've already received. For some pickup orders you have to enter the number of carriers (i.e. pallets) to pickup. These orders are marked with a red truck. Just click on the 'Pickup carrier' column for the order concerned. As soon as it is enabled you can enter the amount of carriers to pickup.
2. Tell us who you are and set a date and time for your visit  
In this step you tell us who you are so we will be able to register your visit in our system and send you a confirmation e-mail in return. You do not have to enter any driver data here but when you do, it may speed up the access procedure at our gate.  
You also can set the date / time you want to visit us. Timeslots can only be selected when your pickup & delivery list contains at least one order. Then we will be able to calculate the ETA of your visit and present you the available timeslots. When you do not select a timeslot you cannot get access to our terminal. In this case the registration of your visit will be temporary.
3. Save all your changes and receive a confirmation e-mail  
Only when you press the 'Save' button your visit will be registered or changes will be saved. In return we send you a confirmation e-mail which also contains a Visit ID. You need the visit ID to get access to our warehouse. It will also be displayed on your screen. No Visit ID means No Access. It is not allowed to combine more than one Visit ID in one visit to our warehouse (1 truck = 1 visit policy).

I've read this and understood everything (check to enable Continue button)  
 Hide this intro at startup

Continue...

Daarna verschijnt het volgende scherm:

## TAS Visit registration

REGISTERING A NEW VISIT...

1. Compile your pickup and delivery list
2. Tell us who you are and set a date and time for your visit
- 3.

Klik op 1. *Compile your pickup and delivery list*. Nu opent de *TAS Visit Registration*. Hier dienen de twee referenties te worden ingevuld zoals overeengekomen.

Let op! De afgesproken volgorde is hierbij van belang.

**Pickup = laden bij KBV**  
**Delivery = lossen bij KBV**  
**Consignment – zie pagina 6**

### TAS Visit registration

REGISTERING A NEW VISIT...

1. Compile your pickup and delivery list

Pickup (0) Delivery (0) Consignment

Order Nr\* Pickup Ref\*

ref1 ref2

...	Customer / Delivery Address	Order Nr	Reference

2. Tell us who you are and set a date and time for your visit

3.

De order verschijnt in beeld:

Pickup (1) Delivery (0) Consignment				Carriers	Packages	GW (kg)	
Customer / Delivery Address	Order Nr	Reference	Carriers	Packages	GW (kg)	Action	
Kloosterboer Vlissingen, Finlandweg 10, Poort	ref1	ref2	15	60	12960		
Product	Description	Carrier type	Pck per carrier	Avail carrier/pck	Pickup carrier	Packages	GW (kg)
27011	guava puree pink brasil	generic	4	15 0 / 60	15	60	12960

Klik vervolgens op 2. *Tell us who you are and set a date and time for your visit.*

Hier dienen de contactgegevens van de transport firma en het tijdslot ingevuld te worden.

**Let op!** U ontvangt het Visit ID op het emailadres dat u hier vermeldt. Dit Visit ID heeft u nodig bij aankomst bij Kloosterboer Vlissingen!! U kunt onder *E-mail CC* eventueel meerdere emailadressen invullen. (Druk op enter om toe te voegen)

**2. Tell us who you are and set a date and time for your visit**

Transport Company	Driver and Truck	Timeslot
Company Name <input type="text" value="Kloosterboer Vlissingen"/>	Cargo Card <input type="text"/>	Date you want to visit us <input type="text" value="7-10-2020"/>
Phone <input type="text" value="0118486200"/>	License plate truck <input type="text"/>	Time you want to visit us <input type="text" value="07:00 - 08:00"/>
E-mail <input type="text" value="kbv.csjuice2@kloosterboer.nl"/>	E-mail <input type="text"/>	Checkin at our gate between <input type="text" value="06:45 - 07:30"/>
E-mail confirmation <input type="text" value="kbv.csjuice2@kloosterboer.nl"/>	Phone <input type="text"/>	
E-mail CC (Press ENTER after each email address) <input type="text"/>		

3.

Klik daarna op 3. *Save*. De volgende melding verschijnt in beeld:

**Do you want to save your visit?** ✕

---

One visit = one truck. So be sure to add all orders for one visit to the pickup/delivery list. Press No if you want to add more orders.

---



De Visit is geboekt! De volgende melding verschijnt in beeld:

**Dit nummer dient als aanmeldreferentie bij de Self Service Desk.**

**TAS Visit registration**

This is your Visit ID. We've just sent it to you in a confirmation e-mail. But still we recommend you to write it down before you move away from this page. You'll need it when you want to modify this Visit. You CANNOT get access to our warehouse with this Visit ID (anymore)!

Once you've booked a timeslot you'll receive a new confirmation and you'll get access to our warehouse with the displayed Visit ID.

V606480

**Add another Visit for...**

Same warehouse  
 Same transporter  
 Same driver

Zodra de Visit geboekt is, zult u ook op het ingevoerde email adres een bevestiging ontvangen van de geboekte order, deze ziet er als volgt uit:

**Truck appointment confirmation for Visit ID: [V522086](#)**

**Report at:**

**Denemarkenweg 20 | Port 3980, Vlissingen-Oost**

- Juice-related products
- Concentrates

**Or:**

**Finlandweg 10 | Port 4444, Vlissingen-Oost**

- Bananas
- Fruit
- Fish
- Miscellaneous (not listed)

**When:**

Date : 10/11/2020 (day/month/year)  
Timeslot : 12:00 - 13:00  
Check-in open : 11:45  
Check-in close : 12:30

**Important!**

- The driver needs the Visit ID to get access to our premises
- Please check-in within the timeslot you reserved.

**Transporter & driver data:**

Transport company : Jimmypickup  
Truck driver first name : Martin  
Truck driver last name : van Santen  
License plate truck : TRUCK1  
Phone number truck driver :  
Email address truck driver :

**Need help with registration on Self Service Desk?**

[Click here for the instruction](#)



## Samen voegen meerdere orders voor één truck

U heeft ook de mogelijkheid om orders samen te voegen in één zending (consignment) b.v. in geval van groupage. U kunt dan het consignment nummer aan uw transporteur verstrekken, die dan vervolgens via [TAS Visit registration](#) alleen nog maar een tijdslot hoeft te boeken.

Klik in het linker menu op: *TAS Consignments*

Klik op '+ Add a Consignment for warehouse...' en selecteer *Kloosterboer Vlissingen*:  
[U heeft geen account nodig om een boeking te maken!](#)

Lees de instructies en bevestig dat de instructies gelezen zijn om door te gaan:

Home
Disclaimer

**General**

Warehouse Management System  
TAS Visit registration  
TAS Consignments

**Login**

User name:

Password:

**Login**

Forgot login?

Language: English

**Info**

**Head Office**  
Tranlerkade 4  
1976 CB IJmuiden  
P.O. Box 278  
1970 AG IJmuiden  
The Netherlands  
Tel: +31 88 5549900  
E-mail: [contact@kloosterboer.nl](mailto:contact@kloosterboer.nl)

## TAS Consignments

**Read this first...**

You can compile your collection here by completing the following steps:

1. Compile your pickup and delivery list
2. Tell us who you are
3. Save all your changes and receive a confirmation e-mail

1. Compile your pickup and delivery list

In this first step you tell us what your transporter has to pickup. You do this by compiling a pickup and delivery list from the order credentials you've already received. For some pickup orders you have to enter the number of carriers (i.e. pallets) to pickup. These orders are marked with a red truck. Just click on the "Pickup carrier" column for the order concerned. As soon as it is enabled you can enter the amount of carriers to pickup.

2. Tell us who you are

In this step you tell us who you are so we will be able to save your consignment in our system and send you a confirmation e-mail in return.

3. Save all your changes and receive a confirmation e-mail

Only when you press the 'Save' button all changes to your consignment will be saved. In return we send you a confirmation e-mail which also contains a Consignment ID. Normally you send the consignment ID to your transporter. He will be able to add the whole consignment to his own pickup & delivery list. The consignment ID will also be displayed on your screen.

I've read this and understood everything (check to enable Continue button)  
 Hide this intro at startup

**Continue...**

**Klik op 1. Compile your pickup and delivery list**

***Hier vult u de referenties in die u wilt verzamelen als één zending (consignment)!***

Home
Disclaimer

**General**

Warehouse Management System  
TAS Visit registration  
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**Login**

User name:

Password:

**Login**

Forgot login?

Language: English

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Tel: +31 88 5549900  
E-mail: [contact@kloosterboer.nl](mailto:contact@kloosterboer.nl)

## TAS Consignments

COMPILING A NEW CONSIGNMENT...

1. Compile your pickup and delivery list

Pickup (1)
Delivery (0)

Carriers	Packages	GW (kg)
2	79	7871

Order Nr\*

Pickup Ref\*

**+ Add** i

Customer / Delivery Address	Order Nr	Reference	Carriers	Packages	GW (kg)	Action	
Kloosterboer Vlissingen, Finlandweg 10, Portn...	test100	test101	2	79	7871	⊞	
Product	Description	Carrier type	Pck per carrier	Avail carrier/pck	Pickup carrier	Packages	GW (kg)
PIJA001K5 /	pineapple juice	generic	0	0.0 / 4	0	4	6296
LEJF0L020 /	lemon juice	generic	45	1.7 / 75	2	75	1575

2. Tell us who you are

3. **Save** i



Klik op 2. *Tell us who you are*

Vul hier het email adres in waar u het consignment nummer op wenst te ontvangen.

2. Tell us who you are

Transport Company

Company Name

Phone

E-mail

E-mail confirmation

E-mail CC (Press ENTER after each email address)

Klik hierna op 3. *Save*

In dit menu verschijnt het C nummer waarmee u of uw transporteur op een later tijdstip een tijdslot kunt boeken. Het nummer daaronder is een Access Key en deze heeft u nodig om een bestaande zending (Consignment) [zie pagina 10](#) aan te passen.

**TAS Consignments**

This is your Consignment ID and its Access Key. We've just sent them to you in a confirmation e-mail. But still we recommend you to write them down before you move away from this page. You'll need them both when you want to modify this Consignment. Do not send the Access Key to your transporter otherwise he will be able to edit the consignment!

You CANNOT get access to our warehouse with a Consignment ID!

C218444

62121

Add another Consignment for...

Same warehouse

Same transporter





Ook zal nog een mail ter bevestiging volgen met alle gegevens van de Consignment:

## CONFIRMATION consignment: [C785137](#)

### Consignment Details:

Consignment ID: C785137  
Access key : 62152

Please only send the Consignment ID to your transporter. When he registers his visit at our [webportal](#) he has to use the Consignment ID to book a timeslot. You can use the Consignment ID in combination with the Access key to edit the consignment on our portal.

**Please note this consignment gives no access to our terminal. A visit needs to be booked**

**Do not send the Access Key to your transporter otherwise he will be able to edit your consignment!**

### Important!

- Every driver needs his own unique Visit ID to be able to check-in at [Kloosterboer Vlissingen](#).

### [Transporter & driver data:](#)

- Transport company: [Jimmyspickup](#)
- Email address : [test@kloosterboer.nl](mailto:test@kloosterboer.nl)

De gehele zending kunt u inboeken net zoals u de andere orders in boekt, alleen moet nu Consignment worden aangeklikt. Vervolgens verschijnt de zending. (zie pagina 4 voor verdere instructies)

#### TAS Visit registration

REGISTERING A NEW VISIT...

1. Compile your pickup and delivery list

Pickup (2) Delivery (0) **Consignment**

Carriers	Packages	GW (kg)
3	17	13668

Consignment ID\*  + Add i

...	Seq	Customer / Delivery Address	Order Nr	Reference	Carriers	Packages	GW (kg)	Action	
-	↓	Kloosterboer Vlissingen, Finlandweg 10, Portn...	test102	test103	0	7	11018	🗑	
		Product	Description	Carrier type	Pck per carrier	Avall carrier/pck	Pickup carrier	Packages	GW (kg)
		PIJA001KS /	pineapple juice	generic	0	0.0 / 7	0	7	11018
+	↑	Kloosterboer Vlissingen, Finlandweg 10, Portn...	test1212	test1313	3	10	2650	🗑	

2. Tell us who you are and set a date and time for your visit

3. Save i

De transporteur kan hier eventueel nog een volgorde aangeven. (zie pagina 12)



## Bestaande Consignment aanpassen

Zo lang er nog geen tijdslot geboekt is kunt u de consignment nog aanpassen via onderstaand menu:

TAS Consignments

---

[+ New Consignment](#) [Existing Consignment](#)

Start compiling a new Consignment below by selecting the warehouse where your transporter has to pickup / deliver some goods. Enter the Consignment ID of a Consignment you've already compiled and also its Access Key. Then press the Edit button to start editing the Consignment.

---

[+ Add a Consignment for warehouse...](#)   [Edit](#)

Indien er een tijdslot is geboekt en het Consignment en deze toch aangepast dient te worden, zal deze verwijderd moeten worden uit het bestaande Visit ([pagina 11](#)). Hierna kunt u de Consignment weer aanpassen met het C nummer en de Acces key.




## Bestaande Visit aanpassen

U kunt ook een bestaande Visit aanpassen. Hiervoor dient het Visit ID nummer te worden ingevuld. U kunt dan extra orders toevoegen aan de bestaande Visit of verwijderen zoals beschreven staat in het hoofdstuk [Visit boeken](#).


**Let op:** Het verplaatsen/verwijderen van een reeds geboekt tijdslot is mogelijk, maar alleen tot uiterlijk één werkdag van tevoren. Wilt u binnen één werkdag nog iets wijzigen, neem dan ALTIJD contact op met de bij u bekende contactpersoon van Kloosterboer.

---

 Existing Visit

---

Enter the visit ID of a visit you've already registered. Then press the Edit button to start editing the visit.

 Edit



## Laadvolgorde bepalen bij meerdere orders

Als u meerdere orders wilt laden kunt u zelf de volgorde bepalen. Om de volgorde te bepalen klikt u op de pijltjes die geel gearceerd zijn. De order die boven aan staat wordt als eerste afgeleverd en zal door ons als laatste geladen worden.

### TAS Visit registration

REGISTERING A NEW VISIT...

1. Compile your pickup and delivery list

Pickup (2) Delivery (0) Consignment

	...	Seq	Customer / Delivery Address	Order Nr	Reference
+		↓	Kloosterboer Vlissingen, Finlandweg 10, Portn...	test1212	test1313
+		↑	Kloosterboer Vlissingen, Finlandweg 10, Portn...	test102	test103

2. Tell us who you are and set a date and time for your visit

3.